Coychurch Higher Community Council

Minutes of the meeting held on

 Monday 27th March 2017

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| Present: |  |  |
| Chairman: | Alex Owen | AO |
| Vice Chairman: | John Powson | JP |
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| Councillors: | Robert Owen | RO |
|  | Susan Joseph | SJ |
|  |  |  |
| Clerk | Karyl Carter | KC |

Meeting commenced: 1910

 ACTION

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| 1. |  | Apologies: received and accepted for Councillors Newth and Oram. |  |
| 2 |  | Police matters: KC had emailed PCSO Chris Morgan who had confirmed no crimes or ASB’s were recorded for February. |  |
| 3 |  | Declarations of interest: AO, SJ and JP – anything pertaining to the allotment. JP – anything pertaining to caretaker |  |
| 4 |  | Minutes: the minutes of the meetings held on 9th January and 13th February had been read. They were proposed to be accepted by SJ and this was seconded by RO and agreed by all. |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: The Clerk had emailed A Mason again re: the transference of the agency agreement to PTC – still awaiting response. KC had emailed BCBC as to whether consideration could be given to having a kissing gate on the f/path leading from Cae Garn, as opposed to a stile. KC will liaise with PTC about the footpaths. | KC |
|  | 5:ii | Bethel Graveyard: The Clerk had sent the annual £50 for the upkeep of the graveyards at Soar and Bethel and requested assurance that the money for Bethel will be spent accordingly. | KC |
|  | 5:iii | BCBC Development of a CAP: the Clerk had re-issued the cheque and awaited a receipt. | AO |
|  | 5:iv | Publicity/PR: the Clerk confirmed PTC had said there was a delay with publishing the Hyphen. Due to items submitted by CHCC now being out of date, KC requested they not be included.  |  |
|  | 5:v | Heol Y Cyw Allotments: the Clerk had received (paid) invoices for £1180.00 and had asked for a short report. Members acknowledged how much work had been carried out at the allotments and confirmed it was a great resource. | KC |
|  | 5:vi | Bus Service: the Clerk had hastened BCBC for a response regarding the entrance to the car park | KC |
|  | 5vii | Register of Interest Forms: awaiting completed forms from NO/RO/LD and MN to sign his form. | NO/RO/LD/MN |
|  | 5:viii | Grass overgrowth, Bulls Row: SJ is taking this to the Conservators meeting on 29th March. | SJ |
|  | 5:ix | School plaque: RO will prepare something for the Hyphen.  | RO |
|  | 5:x | Signpost – Penprysg Hill: the sign is not visible due to overgrowth and AO has taken this to BCBC | AO |
|  | 5:xi | Signpost – Rhiwceiliog: AO has reported the incorrect spelling to BCBC. | AO |
|  | 5:xii | Flowers/baskets: RO confirmed the baskets are £150 each and will confirm further details at the next meeting. AO has already had approval to spend £100 on bulbs and will plant daffodil bulbs in the Autumn. | ROAO |
|  | 5:xiii | Cantilever Bus Shelter: a site meeting has been held with BCBC and letters sent by BCBC to residents nearby the proposed site. KC produced shelter ideas/prices and confirmed, to date, 1 resident had expressed concern. |  |
|  | 5:xiv | Miners Memorial: it was agreed to discuss this at the next meeting to consider a memorial after the decoration of the hall and as part of a re-opening ceremony. |  |
|  | 5:xv | Pavements and dropped kerbs: SJ expressed concern that wheelchair users were unable to use the pavements as there are no dropped kerbs in HYC. Members discussed drawing up a regeneration strategy (AO) and trying to obtain funding or match funding for projects. KC will write to BCBC re: dropped kerbs. | KCAO |
| 6 |  | Collaboration with PTC: ongoing. It was agreed that the last works carried out by PTC were expensive so in future, CHCC to obtain estimates before agreeing work can go ahead.  | ALL MEMBERS TO NOTE |
| 9 |  | Car Park - CAT: AO/KC - nothing to report. |  |
| 10 |  | Heol Y Cyw Welfare Hall: discussed at earlier Trustee’s meeting. |  |
| 11 |  | Correspondence and planning: as per correspondence list. |  |
| 12 |  | To receive reports from: |  |
|  | 12.i | Representative on the School Governing Body: it was confirmed the development of the new school is going ahead. Pencoed site is now up for sale but there is no date yet for the sale of HYC school.  |  |
|  | 12.ii | Representative on the Board of Conservators: next meeting 29th March 2017. |  |
|  | 12.iii | Representative on One Voice Wales: JP was unable to attend the last meeting. |  |
|  | 12.iv | Representative on the Town and Community Council: NO not present. |  |
| 13 |  | Finance: the AR had now been signed off and the Clerk read the report from BDO. The new AR had been received and the Clerk will present this for approval at the May meeting. It was agreed the Clerk should pay the invoice of £1238.08 for Christmas Lighting. | KC |
| 14 |  | Matters for the Clerk:  |  |
|  | 14:i | HYC School: SJ reported a surveyor outside the school but the gentleman refused to say why he was surveying the area. AO will see what he can find out. | AO |
|  | 14:ii | Pot Hole: a large pot hole was reported outside Mrs Griffin’s house. AO will report this. | AO |
|  | 14:iii | Rubbish/V2C: SJ reported a problem whereby a resident is hoarding rubbish. After discussion, it was agreed AO will request a site meeting with V2C and BCBC. | AOSJ |
|  | 14:iv | Football posts: AO mentioned having football posts in the field. KC reminded members that this had been discussed with BCBC and was not successful. |  |
|  | 14:v | Drains: RO reported blocked drains and requested the Trustees agree this matter to be dealt with urgently. Members agreed and RO will deal with this.  | RO |
| 15 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed at 2020. |  |
|  |  | Signed: |  |
|  |  | Dated: |  |